



**CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
COUNCIL AND COMMITTEE OF THE WHOLE
AGENDA**

February 20, 2024, 6:30 PM

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LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST
RÉUNION DU CONSEIL ET COMITÉ PLÉNIER
ORDRE DU JOUR

le 20 février 2024, 18 h 30

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West Nipissing Ouest

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

Council - Committee of the Whole

Resolution #

Title: Approve the Addendum

Date: February 20, 2024

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the Addendum for the meeting of Council - Committee of the Whole held on February 20, 2024 be adopted, as presented.

CARRIED

DEFEATED

DEFEATED

**CARRIED WITH
AMENDMENTS / REFERRED /
DEFERRED / DELETED**



West Nipissing Ouest

CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Council - Committee of the Whole

Résolution #

Titre: Approbation de l'addenda

Date: le 20 février 2024

Proposé par: _____

Appuyé par: _____

IL EST RÉSOLU QUE l'addenda pour la réunion du Conseil - Comité plénier tenue le 20 février, 2024 soit adopté, tel que présenté

ADOPTÉ

REJETÉ

REJETÉ

**ADOPTÉ AVEC
MODIFICATIONS / REPORTÉ /
RÉFÉRÉ / RETIRÉ**



West Nipissing Ouest

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

Council - Committee of the Whole

Resolution #

Title: Adopt the Agenda

Date: February 20, 2024

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the Agenda for the Council - Committee of the Whole meeting held on February 20, 2024 be adopted, as presented.

CARRIED

DEFEATED

DEFEATED

**CARRIED WITH
AMENDMENTS / REFERRED /
DEFERRED / DELETED**



West Nipissing Ouest

CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Council - Committee of the Whole

Résolution #

Titre: Adoption de l'ordre du jour

Date: le 20 février 2024

Proposé par: _____

Appuyé par: _____

IL EST RÉSOLU QUE l'ordre du jour pour la réunion du Conseil - Comité plénier tenue le 20 février, 2024 soit adopté, tel que présenté.


ADOPTÉ

REJETÉ

REJETÉ

**ADOPTÉ AVEC
MODIFICATIONS / REPORTÉ /
RÉFÉRÉ / RETIRÉ**

Hello my name is Kevin I live at 244 Quesnel rd. I am making a petition for Quesnel rd to be paved so that it saves on the maintenance costs for the community as well as making it easier for the residents that live on Quesnel to have less dust come up. As well as making it easier for the older residents breath easier. I hope you the residents of Quesnel rd consider to sign my petition. Also, please send this back to 244 Quesnel rd. Have a great and wonderful Christmas.

<u>Signature:</u>	<i>Don Leuner</i>
<u>Mailing address:</u>	<i>244 Quesnel dr Apt B</i>
<u>Phone number:</u>	

Hello my name is Kevin I live at 244 Quesnel rd. I am making a petition for Quesnel rd to be paved so that it saves on the maintenance costs for the community as well as making it easier for the residents that live on Quesnel to have less dust come up. As well as making it easier for the older residents breath easier. I hope you the residents of Quesnel rd consider to sign my petition. Also, please send this back to 244 Quesnel rd. Have a great and wonderful Christmas.

Signature: *Maryann Turner*

Mailing address: *244 Quesnel RD*

Phone number: [REDACTED]

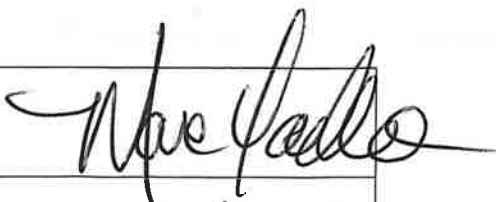
Hello my name is Kevin I live at 244 Quesnel rd. I am making a petition for Quesnel rd to be paved so that it saves on the maintenance costs for the community as well as making it easier for the residents that live on Quesnel to have less dust come up. As well as making it easier for the older residents breath easier. I hope you the residents of Quesnel rd consider to sign my petition. Also, please send this back to 244 Quesnel rd. Have a great and wonderful Christmas.

Signature: <i>Gerry Menard</i>
Mailing address: <i>365 Quesnel unit A</i>
Phone number: [REDACTED]

unit B.

Hello my name is Kevin I live at 244 Quesnel rd. I am making a petition for Quesnel rd to be paved so that it saves on the maintenance costs for the community as well as making it easier for the residents that live on Quesnel to have less dust come up. As well as making it easier for the older residents breath easier. I hope you the residents of Quesnel rd consider to sign my petition. Also, please send this back to 244 Quesnel rd. Have a great and wonderful Christmas.

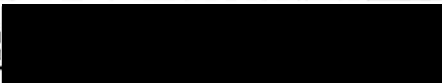
Signature:

Marc Kawaltee 

Mailing address:

304 Quesnel Rd.

Phone number:





Hello my name is Kevin I live at 244 Quesnel rd. I am making a petition for Quesnel rd to be paved so that it saves on the maintenance costs for the community as well as making it easier for the residents that live on Quesnel to have less dust come up. As well as making it easier for the older residents breath easier. I hope you the residents of Quesnel rd consider to sign my petition. Also, please send this back to 244 Quesnel rd. Have a great and wonderful Christmas.

<u>Signature:</u>	Juliette Labontaisie 375
<u>Mailing address:</u>	Please call when you
<u>Phone number:</u>	have answer Thank you



Hello my name is Kevin I live at 244 Quesnel rd. I am making a petition for Quesnel rd to be paved so that it saves on the maintenance costs for the community as well as making it easier for the residents that live on Quesnel to have less dust come up. As well as making it easier for the older residents breath easier. I hope you the residents of Quesnel rd consider to sign my petition. Also, please send this back to 244 Quesnel rd. Have a great and wonderful Christmas.

<u>Signature:</u>	
<u>Mailing address:</u>	355 DOTKISAO ROAD
<u>Phone number:</u>	

Hello my name is Kevin I live at 244 Quesnel rd. I am making a petition for Quesnel rd to be paved so that it saves on the maintenance costs for the community as well as making it easier for the residents that live on Quesnel to have less dust come up. As well as making it easier for the older residents breath easier. I hope you the residents of Quesnel rd consider to sign my petition. Also, please send this back to 244 Quesnel rd. Have a great and wonderful Christmas.

Signature: *Daniell Heard*

Mailing address: *246 Quesnel Rd*

Phone number: 

MEMORANDUM

TO: Jay Barbeau, CAO

FROM: Stephan Poulin, Director of Economic Development and Community Services

DATE: February 15, 2024

RE: Former Mill Site Land Use and Redevelopment Project Update

This key economic development initiative is moving forward and the following is a summary of next steps and associated timelines for Council's information.

- Phase 1 environmental site assessment – scheduled to be completed in April of 2024
- Phase 2 environmental site assessment – scheduled for completion in February 2025
- Property Survey – scheduled for completion in December 2024
- The results from the Phase 2 ESA will determine the remedial work required and the next steps to fully develop the site accordingly to the land use plan.
- Ongoing internal discussions are occurring concurrently with regards to infrastructure and design including, roads, water, sanitary, etc.

Joie de vivre



www.westnipissingouest.ca

MEMORANDUM

TO: Mayor and Council

FROM: Melanie Ducharme, Clerk

DATE: February 14, 2024

RE: **OGRA CONFERENCE – REQUEST FOR DELEGATIONS**

The 2024 Ontario Good Roads Association Conference is scheduled from April 21 – 24, 2024. Those who have not already registered but wish to do so, should contact Hollie or myself as soon as possible.

In addition, the deadline for submitting Ministry Delegation Requests for the 2024 OGRA conference is March 8, 2024.

Staff is seeking input from members of Council with regard to potential Delegation Requests relating to new or on-going concerns/initiatives of the Municipality of West Nipissing. These Delegations provide the Municipality with one-on-one contact with the individual Cabinet Ministers or their aides, to discuss specific concerns and/or initiatives of the Municipality and, if required, to request assistance or direction from such Ministry.

Thank you.

Joie de vivre



www.westnipissingouest.ca

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2024 Good Roads Conference: Requests for Municipal Delegations

The delegation request system will open **January 29**, and this is your opportunity to get in front of key provincial officials and staff to have your voice heard.

Only registered conference delegates will be able to request delegations with provincial representatives. To register, please visit the conference registration page, GoodRoads.ca/Conference.

Visit the municipal delegations page to submit your application: [Good Roads Delegation Requests](#). If you have any questions regarding this process, please email thomas@goodroads.ca.

Make the Most of Your Municipal Delegation

Make the most of your municipal delegation by watching a webinar Good Roads hosted in collaboration with Crestview Strategy. You will learn tips to take into your meeting with provincial officials and hear about the dos and don'ts.

**Make the Most of
Your Municipal Delegation**

2024 BUDGET

Water and Wastewater Workbook

February 6, 2024



West Nipissing Ouest



Water and Wastewater

The Water and Wastewater department is responsible for the treatment, supply and delivery of safe drinking water as well as the reliable collection and treatment of wastewater. The department operates in a highly regulated structure of federal, provincial and municipal regulations, policies and standards. The Verner facilities are operated by the Ontario Clean Water Agency (OCWA).

Facilities

Field Wastewater Treatment Plant
Sturgeon Falls Wastewater Treatment Plant
Sturgeon Falls Water Treatment Plant
Verner Water Treatment Plant (Operated by OCWA)
Verner Lagoon (Operated by OCWA)

Services

Deliver safe drinking water to the community
Provide reliable and sanitary sewage collection
Supply water for firefighting services where drinking water is available

Focus and Goals

- Continue to provide safe and reliable services
- Ensure safe drinking water and properly treated wastewater
- Cost effective services
- Preventive maintenance and upgrades of equipment
- Emergency preparedness
- Forecast and plan to ensure sustainability and growth





2024 Budget

	2023	2024	
	Budget	Budget Review	Budget Change
Revenues			
Provincial Grant	-	-	-
Rate Revenue	6,240,050	6,274,400	34,350
Interest Revenue	20,000	20,000	-
Other Income	34,500	34,500	-
West Nipissing Power Generation	-	-	-
Total Revenues	6,294,550	6,328,900	34,350
Expenditures			
HR Costs			
Salaries & Wages	1,128,300	1,172,500	(44,200)
Benefits	309,500	325,300	(15,800)
Education	34,500	34,500	-
Total HR Costs	1,472,300	1,532,300	(60,000)
Operating Costs			
Advertising	500	500	-
Contractors	190,000	190,000	-
General Insurance	267,200	283,800	(16,600)
Interest on Loans	248,150	212,150	36,000
Materials & Supplies	182,750	182,750	-
Office Supplies	36,800	51,100	(14,300)
Process Materials	710,250	740,250	(30,000)
Professional Fees	25,000	25,000	-
Repairs & Maintenance	126,000	126,000	-
Services and Rents	360,600	379,400	(18,800)



Special Projects	-	-	-
Utilities & Telecommunication	531,100	537,600	(6,500)
Vehicle Expenses	33,000	36,000	(3,000)
Non TCA Expenses	-	-	-
Total Material, Supplies & Rents	2,711,350	2,764,550	(53,200)
Total Expenditures	4,183,650	4,296,850	(113,200)
Net Surplus (Deficit) Operations	2,110,900	2,032,050	(78,850)
Transfer to Reserve	1,175,000	1,230,000	(55,000)
Contribution from Reserve	(4,360,900)	(4,374,950)	14,050
Funding	(3,463,400)	(3,247,450)	(215,950)
Other revenue	-	-	-
Total Change in Reserves	(6,649,300)	(6,392,400)	(256,900)
Repayment to General Reserve	-	-	-
Payments on Loans	935,900	975,500	(39,600)
Total Change in Financing	935,900	975,500	(39,600)
Capital Assets			
Capital expenditures-Infrastructure	5,963,300	6,322,400	(359,100)
Capital expenditures-Equipment	1,581,000	1,040,000	541,000
Capital expenditures-Fleet	280,000	260,000	20,000
Total Capital Assets	7,824,300	7,622,400	201,900
	2,110,900	2,205,500	(94,600)
Surplus (Deficit)	-	(173,450)	(173,450)





Estimated Reserve Position as of December 31, 2023

Opening Balance	1,998,376
Approved Transactions	-
Interim Balance	1,998,376
Surplus from current year	49,800
Ending Balance	2,048,176





Capital Infrastructure

Work In Progress

Office	45,000
Verner DW along CPR Detailed Designs	50,000
Designs - Nipissing, Ethel, King, Main, Salter	50,000
Thermophilic treatment project	50,000
Wiring at lift stations for generator	30,000
John Street (Coursol to Clark)	170,000
Watermain looping project	2,147,000
Industrial Park	95,442
Lift station radio communication to SCADA	50,000
iFix	25,000
iFix	25,000
Lagoon upgrades	25,000
Heated shed for bulk chemical storage	20,000
WWTP Security cameras	10,000
Grit Auger	100,000
Rotork valves and actuators	15,000
Total	2,907,442

2024 Projects

Sturgeon Falls Wastewater Treatment Plant

Actuator	60,000
IT replacement	5,000

Sturgeon Falls Water Treatment Plant

New generator	450,000
Filling station	20,000



IT replacement	5,000
Verner Water Treatment Plant	
Water Tower rehabilitation	470,000
Equipment Upgrades	65,000
Pump and Lift Stations	
Queen Street Pump Station	200,000
Infrastructure Projects	
King (Market to Ethel) + Ethel (King to Main)	3,100,000
Cache Bay Manholes	10,000
Verner - Valve replacement program	50,000
Design - forcemain under river at Bay Station	20,000
Total	4,455,000
Fleet and Equipment	
Utility trailer	10,000
Sweeper (50/50 shared asset with PW)	250,000
Total	260,000





West Nipissing Ouest

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

Council - Committee of the Whole

Resolution #

Title: Consent Agenda

Date: February 20, 2024

Moved by: _____

Seconded by: _____

BE IT RESOLVED that the Consent Agenda for the Council-Committee of Whole meeting of February 20, 2024, be approved, as presented.

CARRIED

DEFEATED

DEFEATED

**CARRIED WITH
AMENDMENTS / REFERRED /
DEFERRED / DELETED**



West Nipissing Ouest

CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Council - Committee of the Whole

Résolution #

Titre: Ordre du jour par consentement

Date: le 20 février 2024

Proposé par: _____

Appuyé par: _____

IL EST RÉSOLU que l'ordre du jour du consentement pour la réunion du Conseil - Comité plénier du 20 février, 2024 soit approuvé, tel que présenté.

ADOPTÉ

REJETÉ

REJETÉ

**ADOPTÉ AVEC
MODIFICATIONS / REPORTÉ /
RÉFÉRÉ / RETIRÉ**



West Nipissing Ouest

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

Council - Committee of the Whole

Resolution #

Title: Adopt Council - Committee of the Whole minutes – February 6, 2024

Date: February 20, 2024

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the minutes of the Council - Committee of the Whole meeting held on February 6, 2024 be adopted, as presented.

CARRIED

DEFEATED

DEFEATED

**CARRIED WITH
AMENDMENTS / REFERRED /
DEFERRED / DELETED**



West Nipissing Ouest

CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Council - Committee of the Whole

Résolution #

Titre: Adopter le procès-verbal du Conseil - Comité plénier - 6 février 2024

Date: le 20 février 2024

Proposé par: _____

Appuyé par: _____

IL EST RÉSOLU que le procès-verbal du Conseil – Comité plénier du 6 février 2024 soit adopté, tel que présenté.

ADOPTÉ

REJETÉ

REJETÉ

**ADOPTÉ AVEC
MODIFICATIONS / REPORTÉ /
RÉFÉRÉ / RETIRÉ**



CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
MINUTES OF THE COUNCIL MEETING

February 6, 2024, 6:30 PM

<p>Members Present: Councillor Jérôme Courchesne Councillor Daniel Gagné Councillor Kaitlynn Nicol Councillor Fern Pellerin Councillor Jamie Restoule</p>	<p>Councillor Kris Rivard Councillor Roch St. Louis Councillor Anne Tessier Mayor Kathleen Thorne-Rochon</p>
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1. OPENING AND LAND ACKNOWLEDGEMENT

2. DECLARATIONS OF PECUNIARY INTEREST

3. ADDENDUM & AGENDA

3.1 Approve the Addendum

Resolution # 2024-17

Moved by: Councillor Jamie Restoule

Seconded by: Councillor Jérôme Courchesne

BE IT RESOLVED THAT the Addendum for the meeting of Council - Committee of the Whole held on February 6, 2024 be adopted, as presented.

CARRIED

3.2 Adopt the Agenda

Resolution # 2024-18

Moved by: Councillor Jérôme Courchesne

Seconded by: Councillor Jamie Restoule

BE IT RESOLVED THAT the Agenda for the Council - Committee of the Whole meeting held on February 6, 2024 be adopted, as presented.

CARRIED

4. COMMITTEE OF THE WHOLE

4.1 General Government Committee

1. ROMA Delegation update

The Mayor and Councillor(s) Restoule, Courchesne and Rivard, provided a brief update on the delegations with the Minister of Community and Children's Services and the Ministry of Health, Councillor Rivard met with the Green Party who have agreed to assist in increasing the municipality's ability to increase the permitted amount of power the plan is permitted to

generate. The Mayor provided information on meetings with other Northern Mayors regarding a future Northern Mayor's Women's caucus.

2. 2024 Municipal Budget Update

The Treasurer provided a brief update on the 2024 Municipal Budget including updates on items that had been presented as estimates in the original presentation, for which the amounts are now known, reduced OCIF funding, and the 2023 reserve position. The Treasurer indicated that a resolution is required to move the 2024 capital projects forward.

3. Financial Matters - Monthly Disbursement Sheets

Councillor Tessier provided a background to her Agenda item request. The Treasurer provided information on the past practice which has been discontinued due to new software incapability to produce such a report as well as the role of the municipality's auditors to not only audit the financial activities but also to audit procedures and systems. Following discussion, there was insufficient support to return to the practice. It was noted that the Accountability and Transparency policy be updated to reflect that the practice is no longer in effect. It was suggested that an amendment to the policy be made to provide a process by which members of council may access specific information. The policy amendments will be brought to the next General Government Committee meeting for review and discussion.

4.2 Social Services and Health Committee

1. No More Tears - Financial Request

Councillor Restoule quickly summarized the request of the No More Tears organization for financial support by way of assistance with the rent of space out of which their organization may provide its services. The approximate magnitude of the request is \$11,000.00. Several comments were raised including whether or not partnership with existing organizations that are already being funded by the municipality. It was also requested that a summary of the services intended to be offered by the organization be obtained. It was suggested that information be sought as to how the various organizations, such as the Gathering Place in North Bay, are funded. It was noted that the organization is quite new, so no history, financial or otherwise, is available to assess the organization's efficacy and, further, that some of the services may be duplicates of those already offered by DNSSAB which is funded by the municipality. It was agreed that staff work with the organization to obtain the requested information.

4.3 Motion for Recess

Resolution # 2024-19

Moved by: Councillor Roch St. Louis

Seconded by: Councillor Jamie Restoule

BE IT RESOLVED THAT at approximately 7:45PM, a motion was tabled for a 10-minute recess.

CARRIED

4.4 Sewer and Water Committee

1. 2024 Water and Waste Water - Budget - to follow

The Treasurer along with the Manager of Water and Waste Water and the Director of Infrastructure presented the Water and Waste Water Budget, taking questions from members at the end of each section. The 2024 projected increases would result in a 2.78% increase in rates.

5. REGULAR MEETING

5.1 Consent Agenda

Resolution # 2024-20

Moved by: Councillor Jamie Restoule

Seconded by: Councillor Jérôme Courchesne

BE IT RESOLVED that the Consent Agenda for the Council-Committee of Whole meeting of February 6, 2024, be approved, as presented.

CARRIED

1. Adopt Council - Committee of the Whole minutes - January 16, 2024

Resolution # 2024-20A

Moved by: Councillor Jamie Restoule

Seconded by: Councillor Jérôme Courchesne

BE IT RESOLVED THAT the minutes of the Council - Committee of the Whole meeting held on January 16, 2024 be adopted, as presented.

CARRIED

2. Adopt West Nipissing Economic Development Advisory Committee Minutes - Dec. 6, 2023

Resolution # 2024-20B

Moved by: Councillor Jamie Restoule

Seconded by: Councillor Jérôme Courchesne

BE IT RESOLVED that the Minutes of the West Nipissing Economic Development Committee held on December 6, 2023, be adopted, as presented.

CARRIED

3. Receive West Nipissing Public Library Board Minutes - Nov. 9, 2023

Resolution # 2024-20C

Moved by: Councillor Jamie Restoule

Seconded by: Councillor Jérôme Courchesne

BE IT RESOLVED that the Minutes of the West Nipissing Public Library Board Meeting held on November 9, 2023 be received.

CARRIED

4. Receive Board of Health for the North Bay Parry Sound Health Unit minutes - November 22 and 29, 2024

Resolution # 2024-20D

Moved by: Councillor Jamie Restoule

Seconded by: Councillor Jérôme Courchesne

BE IT RESOLVED that the minutes of the meeting Board of Health for the North Bay Parry Sound Health Unit held on November 22 and November 29, 2023 be received.

CARRIED

5. Receive Au Chateau Board of Management Minutes - Nov. 15 and Dec. 20, 2023

Resolution # 2024-20E

Moved by: Councillor Jamie Restoule

Seconded by: Councillor Jérôme Courchesne

BE IT RESOLVED that the Minutes of the Au Chateau Board of Management held on November 15 and December 20, 2023 be received.

CARRIED

6. Adopt By-Law No.: 2024-09 being a by-law for the assumption of part of East Road, Monetville

Resolution # 2024-20F

Moved by: Councillor Jamie Restoule

Seconded by: Councillor Jérôme Courchesne

BE IT RESOLVED THAT By-law **2024/09** being a by-law to accept, assume and dedicate lands for public highway purposes, shall come into force and take effect on the date it is passed.

E ½ OF S ½ LOT 12, CON. 6
BEING PART 2, 36R-15139
GEOGRAPHIC TOWNSHIP OF FALCONER,
MUNICIPALITY OF WEST NIPISSING,
DISTRICT OF NIPISSING.

Being parts of the travelled roads known as chemin East Road, Monetville, Ontario.

CARRIED

5.2 New Business

1. Resolution to adopt Capital Budget 2024

Resolution # 2024-21

Moved by: Councillor Jérôme Courchesne

Seconded by: Councillor Anne Tessier

WHEREAS at a Special Budget meeting held on November 23, 2023, Council discussed the expenditure estimates for municipal capital projects for 2024;

AND WHEREAS Council approved the expenditure estimates for proposed capital projects for the year 2024;

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of West Nipissing approves the capital project expenditure estimates for the 2024.

CARRIED WITH AMENDMENTS

Amendment:

Resolution # 2024-21A

Moved by: Councillor Kris Rivard

Seconded by: Councillor Roch St. Louis

That the line item for Outdoor Pickleball Courts in the Community Services Capital Budget for 2024 projects be changed to Outdoor Activity Projects in order to provide greater flexibility to address projects.

CARRIED

2. Adopt By-Law 2024-10 being a by-law to appoint a Municipal Enforcement Officer

Resolution # 2024-22

Moved by: Councillor Jérôme Courchesne

Seconded by: Councillor Anne Tessier

BE IT RESOLVED THAT By-Law **2024/10** being a by-law to appoint a Municipal Law Enforcement Officer for the Municipality of West Nipissing shall come into force and take effect on the date it is passed.

CARRIED

3. Award for the 2024 granular resurfacing projects

Resolution # 2024-23

Moved by: Councillor Jamie Restoule

Seconded by: Councillor Jérôme Courchesne

WHEREAS four (4) quotations were received for granular resurfacing services in the Municipality of West Nipissing;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotations for the 2024 Granular Resurfacing Projects for the Municipality of West Nipissing be awarded as follows:

AWARDED TO	ROAD	TOTAL COST PER ROAD (plus H.S.T.)
French River Contracting	Dokis Road	\$255,750.00
Labelle Bros Excavating	Beaudry Road	\$87,382.40
Labelle Bros Excavating	Lapointe Road	\$61,582.50

CARRIED

4. Award for the 2024 surface treatment projects

Resolution # 2024-24
 Moved by: Councillor Daniel Gagné
 Seconded by: Councillor Kris Rivard

WHEREAS two (2) quotations were received for surface treatment services in the Municipality of West Nipissing;

AND WHEREAS Council concurs with the recommendation received;

BE IT RESOLVED THAT the award for the surface treatment of Leblanc Road be awarded to Duncor Enterprises Inc.; having submitted a quotation of \$63,178.50 (plus HST) meeting all the requirements.

AND BE IT RESOLVED THAT the award for the surface treatment of Sabourin Road be awarded to Duncor Enterprises Inc.; having submitted a quotation of \$85,332.00 (plus HST) meeting all the requirements.

CARRIED

5. Award for Asphalt Sheeting Services 2024

Resolution # 2024-25
 Moved by: Councillor Kris Rivard
 Seconded by: Councillor Daniel Gagné

WHEREAS three (3) quotations were received for asphalt sheeting services in the Municipality of West Nipissing;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotation for asphalt sheeting services in the Municipality of West Nipissing be awarded to Pioneer Construction, having submitted the lowest quotation of \$53,709.20 (plus HST), meeting all the specifications.

CARRIED

6. Award for Brushing and Ditching services

Resolution # 2024-26
 Moved by: Councillor Daniel Gagné
 Seconded by: Councillor Kris Rivard

WHEREAS seven (7) quotations were received for brushing and ditching services in the Municipality of West Nipissing;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the quotation for Brushing and Ditching services in the Municipality of West Nipissing be awarded as follows:

AWARDED	ROAD	TOTAL COST PER ROAD (plus HST)
Deep Construction	Dokis Road	\$89,090.00

Deep Construction	Leclair Road	\$96,800.00
Deep Construction	Stewart Road	\$57,150.00

CARRIED7. Award for the purchase of a 3/4 Ton Pickup Truck

Resolution # 2024-27

Moved by: Councillor Kris Rivard

Seconded by: Councillor Daniel Gagné

WHEREAS two (2) quotations were received for the purchase of a 3/4 Ton Pickup Truck;

AND WHEREAS Council concurs with the recommendation received;

BE IT RESOLVED THAT the quotation for the purchase of a 3/4 Ton Pickup Truck, be awarded to Savage Ford Sales, having submitted a quotation of \$71,758.49 (plus HST) meeting all the required specification.

CARRIED8. Award for the Purchase of a Loader

Resolution # 2024-28

Moved by: Councillor Daniel Gagné

Seconded by: Councillor Kris Rivard

WHEREAS five (5) quotations were received for the purchase of a new wheel loader 3.0 cubic yards;

AND WHEREAS Council concurs with the recommendation received;

BE IT RESOLVED THAT the quotation for the purchase of a loader by the West Nipissing Public Works Department be awarded to J.R. Brisson, having submitted a quotation of \$219,977.00 (plus HST) meeting all the required specifications.

CARRIED9. Resolution to Adopt OFA - Cost of Community Goods Study

Resolution # 2024-29

Moved by: Councillor Kris Rivard

Seconded by: Councillor Daniel Gagné

WHEREAS Council received a delegation regarding the Cost of Community Services presented by the Ontario Federation of Agriculture at its meeting on January 16, 2024;

AND WHEREAS the Economic Development Advisory Committee recommends that that the Municipality of West Nipissing proceed with the Cost of Community Services Study;

AND WHEREAS Council concurs with the recommendation received;

BE IT THEREFORE RESOLVED THAT the Municipality of West Nipissing proceed with the Cost of Community Services Study.

CARRIED

6. NOTICE OF MOTION

7. ADDENDUM

7.1 Award Comprehensive Community Risk Assessment and Fire Master Plan

Resolution # 2024-30

Moved by: Councillor Daniel Gagné

Seconded by: Councillor Kris Rivard

WHEREAS a request for proposal was issued for the preparation of a Comprehensive Community Risk Assessment and Fire Master Plan;

AND WHEREAS four (4) proposals where received;

AND WHEREAS Council concurs with the recommendation received;

BE IT RESOLVED THAT the Municipality of West Nipissing enter into a contract with BEHR Integrated Solutions Inc., in the amount of \$64,335.00 plus HST, to complete a Comprehensive Community Risk Assessment and Fire Master Plan.

CARRIED

8. MAYOR'S REPORT AND ANNOUNCEMENTS

8.1 Mayor's Report

9. CLOSED MEETING

10. ADJOURNMENT

10.1 Adopt Confirmatory By-law No. 2024-11

Resolution # 2024-31

Moved by: Councillor Kris Rivard

Seconded by: Councillor Daniel Gagné

BE IT RESOLVED THAT By-Law No. **2024/11**, being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its Council - Committee of the Whole meeting held on February 6, 2024 shall come into force and take effect on the date it is passed.

CARRIED

10.2 Adjourn the meeting

Resolution # 2024-32

Moved by: Councillor Daniel Gagné

Seconded by: Councillor Kris Rivard

BE IT RESOLVED THAT the meeting of Council - Committee of the Whole held on February 6, 2024 be adjourned.

CARRIED



West Nipissing Ovest

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

Council - Committee of the Whole

Resolution #

Title: Receive West Nipissing Public Library Board Minutes - Jan. 11, 2024

Date: February 20, 2024

Moved by: _____

Seconded by: _____

BE IT RESOLVED that the Minutes of the West Nipissing Public Library Board Meeting held on January 11, 2024 be received.

CARRIED

DEFEATED

DEFEATED

**CARRIED WITH
AMENDMENTS / REFERRED /
DEFERRED / DELETED**



West Nipissing Ouest

CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Council - Committee of the Whole

Résolution #

Titre: Recevoir le procès-verbal du conseil d'administration de la bibliothèque publique de Nipissing Ouest - 11 janvier 2024

Date: le 20 février 2024

Proposé par: _____

Appuyé par: _____

IL EST RÉSOLU que le procès-verbal de la réunion du conseil d'administration de la Bibliothèque publique de Nipissing Ouest, tenue le 11 janvier, 2024, soit reçu.

ADOPTÉ

REJETÉ

REJETÉ

**ADOPTÉ AVEC
MODIFICATIONS / REPORTÉ /
RÉFÉRÉ / RETIRÉ**

**The West Nipissing Public Library Board
Le conseil de la bibliothèque publique de Nipissing Ouest**

Regular Board Meeting Minutes
Thursday, January 11, 2024 at 6:00, Sturgeon Falls Boardroom

Present: A. Baird, C. Hatton, S. Friedrich, K. Nicol, D. Rivard

Staff: É. Bisailon

Regrets: S. Michaud, C. Riberdy

1. Call to order

Meeting called to order by chair at 6:07 p.m.

2. Approval of the agenda for regular Board Meeting of January 2024

MOTION #24-01

MOVED BY S. Friedrich

SECONDED BY D. Rivard that the agenda for the meeting of January 11, 2024 be approved as presented

CARRIED

3. Declaration of any conflicts of interest

None

4. Approval of the minutes of the previous meeting:

MOTION #24-02

MOVED BY A. Baird

SECONDED BY K. Nicol that the minutes of the meeting of November 9, 2023, be approved as presented

CARRIED

5. Treasurer's Report

a) Approval of the disbursements for the month of October 2023

MOTION #24-03

MOVED BY A. Baird

SECONDED BY D. Rivard that the expenditures for the month of October 2023 in the amount of \$6,928.02 for cheques #6868 to #6876 inclusive be approved and that fees and fines in the amount of \$1,026.15 be acknowledged

CARRIED

b) Approval of the disbursements for the month of November 2023

MOTION #24-04

MOVED BY D. Rivard

SECONDED BY K. Nicol that the expenditures for the month of November 2023 in the amount of \$8,158.65 for cheques #6877 to #6883 inclusive be approved and that fees and fines in the amount of \$1,115.02 be acknowledged

CARRIED

b) Approval of the disbursements for the month of December 2023

Differed to next meeting – bank statement issue

6. Report of Board Members’ Advocacy Activities

None

7. Branch Reports

a) Verner – possible building closure?

**See attached*

8. Report of the CEO:

The CEO presented her report

**See attached*

MOTION #24-05

MOVED BY D. Rivard

SECONDED BY A. Baird that the CEO’s report be approved as presented

CARRIED

9. Policy Review & Updates

a) FI 2 – Expense Claim Reimbursement

Differed to next meeting – missing information

b) OP-PS 13 – Accessible Customer Service

MOTION #24-06

MOVED BY A. Baird

SECONDED BY S. Friedrich that policy *OP-PS 13 – Accessible Customer Service* be approved as amended

CARRIED

c) OP-PS 14 – Proctoring

MOTION #24-07

MOVED BY D. Rivard

SECONDED BY K. Nicol that policy *OP-PS 14 – Proctoring* be approved as amended

CARRIED

d) HR 8 – Paid Holidays
Differed to next meeting – missing information

e) HR 14 – Staff Use of Technology
MOTION #24-08
MOVED BY S. Friedrich
SECONDED BY A. Baird that policy *HR 14 – Staff Use of Technology* be approved as amended

CARRIED

10. New Business

a) Approval of CEO yearly wage increase (Sept 2023)

MOTION #24-09
MOVED BY K. Nicol
SECONDED BY A. Baird that the CEO be moved from *Step 5 – CEO in Training* to *Step 1 – CEO* on the pay scale as of September 10, 2023, due to the completion of the requirements of increase

11. Date & Time of Next Meeting

Thursday, February 8, 2024 at 6:00, Sturgeon Falls Boardroom


12. Adjournment


MOTION # 24-10
MOVED BY S. Friedrich
SECONDED BY A. Baird that the meeting be adjourned at 7:15 p.m.



Chair


Secretary



Date


Date



West Nipissing Ouest

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

Council - Committee of the Whole

Resolution #

Title: Approve 2024 Municipal Budget Expenditures Estimates

Date: February 20, 2024

Moved by: _____

Seconded by: _____

WHEREAS budget deliberations were held at Special Budget meetings on November 18, November 23, and November 30, 2023 to discuss general municipal expenditure estimates for the year 2024;

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of West Nipissing approves the general municipal expenditure estimates attached hereto as Schedule "A" for the year 2024.

CARRIED

DEFEATED

DEFEATED

**CARRIED WITH
AMENDMENTS / REFERRED /
DEFERRED / DELETED**



CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Council - Committee of the Whole

Résolution #

Titre: Approuver les prévisions de dépenses du budget municipal 2024

Date: le 20 février 2024

Proposé par: _____

Appuyé par: _____

ATTENDU QUE des délibérations budgétaires ont eu lieu lors des réunions budgétaires spéciales du 18 novembre, du 23 novembre et du 30 novembre 2023 afin de discuter des prévisions de dépenses municipales générales pour l'année 2024 ; **IL EST RÉSOLU QUE** le conseil de la Corporation de la municipalité de Nipissing Ouest approuve les prévisions de dépenses municipales générales ci-jointes à l'annexe " A " pour l'année 2024.

ADOPTÉ

REJETÉ

REJETÉ

ADOPTÉ AVEC
MODIFICATIONS / REPORTÉ /
RÉFÉRÉ / RETIRÉ

2024 Expenditure/Revenue Summary (as recommended)

	2023 Approved Budget	2024 Recommended Budget	Variance \$
Revenues			
Property Taxation	19,911,445	21,139,539	1,228,094
Payments in lieu	556,150	573,350	17,200
OMPF	6,513,200	6,486,700	(26,500)
Other Revenues	5,108,370	5,470,450	362,080
Total Revenues	32,089,165	33,670,039	1,580,874
Expenditures			
HR Costs	9,125,225	9,942,445	(817,220)
Operating Expenses	8,065,235	8,190,331	(125,096)
Policing	4,684,750	4,357,938	326,812
Social Programs	5,976,301	6,260,021	(283,720)
Total Expenditures	27,851,511	28,750,735	(899,224)
Local Boards			
Police	13,662	13,662	-
Library	429,952	442,002	(12,050)
Cemetery	46,240	46,240	-
Total Board Expenditures	489,854	501,904	(12,050)
Total Expenditures incl. Boards	28,341,365	29,252,639	(911,274)
Surplus (Deficit)-Operating	3,747,800	4,417,400	669,600
Donations	-	-	-
Funding	(3,513,800)	(3,642,700)	128,900
Total Revenues-Capital Fund	(3,513,800)	(3,642,700)	128,900
Transfer to Reserve	3,534,000	4,199,000	(665,000)
Contribution from Reserve	(5,119,390)	(4,580,600)	(538,790)
Total Change in Reserves	(1,585,390)	(381,600)	(1,203,790)
Payments on Loans	213,800	218,400	(4,600)
Total Change in Financing	213,800	218,400	(4,600)
Capital Assets			
Capital expenditures-Infrastructure	4,658,000	4,671,100	(13,100)
Capital expenditures	3,975,190	3,552,200	422,990
Total Capital Assets	8,633,190	8,223,300	409,890
	3,747,800	4,417,400	669,600
Surplus (Deficit)	-	-	-



West Nipissing Ouest

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

Council - Committee of the Whole

Resolution #

Title: Approve 2024 Water and Waste Water Expenditure Estimates

Date: February 20, 2024

Moved by: _____

Seconded by: _____

WHEREAS the meetings of Council held on February 6 and February 20, 2024, deliberations were held to discuss expenditure estimates for Water and Wastewater for the year 2024;

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of West Nipissing approves the estimates for Water and Wastewater attached hereto as Schedule "A" for the year 2024.

CARRIED

DEFEATED

DEFEATED

**CARRIED WITH
AMENDMENTS / REFERRED /
DEFERRED / DELETED**



CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Council - Committee of the Whole

Résolution #

Titre: Approbation des estimations de dépenses pour l'eau et les eaux usées en 2024

Date: le 20 février 2024

Proposé par: _____

Appuyé par: _____

ATTENDU QUE lors des réunions du conseil tenues les 6 et 20 février 2024, des délibérations ont eu lieu pour discuter des prévisions de dépenses pour l'eau potable et les eaux usées pour l'année 2024 ;
IL EST RÉSOLU QUE le conseil de la Corporation de la municipalité de Nipissing Ouest approuve les prévisions de dépenses pour l'eau potable et les eaux usées qui figurent à l'annexe A ci-jointe pour l'année 2024.

ADOPTÉ

REJETÉ

REJETÉ

**ADOPTÉ AVEC
MODIFICATIONS / REPORTÉ /
RÉFÉRÉ / RETIRÉ**

Water & Wastewater

	2023 Approved Budget	2024 2024 Recommended Budget	Variance \$
Revenues			
Rate Revenue	6,240,050	6,447,850	207,800
Interest Revenue	20,000	20,000	-
Other Income	34,500	34,500	-
Total Revenues	6,294,550	6,502,350	207,800
Expenditures			
HR Costs			
Salaries & Wages	1,128,300	1,172,500	(44,200)
Benefits	309,500	325,300	(15,800)
Education	34,500	34,500	-
Total HR Costs	1,472,300	1,532,300	(60,000)
Operating Costs			
Advertising	500	500	-
Contractors	190,000	190,000	-
General Insurance	267,200	283,800	(16,600)
Interest on Loans	248,150	212,150	36,000
Materials & Supplies	182,750	182,750	-
Office Supplies	36,800	51,100	(14,300)
Process Materials	710,250	740,250	(30,000)
Professional Fees	25,000	25,000	-
Repairs & Maintenance	126,000	126,000	-
Services and Rents	360,600	379,400	(18,800)
Special Projects	-	-	-
Utilities & Telecommunication	531,100	537,600	(6,500)
Vehicle Expenses	33,000	36,000	(3,000)
Non TCA Expenses	-	-	-
Total Material, Supplies & Rents	2,711,350	2,764,550	(53,200)
Total Expenditures	4,183,650	4,296,850	(113,200)
Net Surplus (Deficit) Operations	2,110,900	2,205,500	94,600

Water & Wastewater

	2024		
	2023 Approved	2024 Recommended	Variance \$
	Budget	Budget	
Transfer to Reserve	1,175,000	1,230,000	(55,000)
Contribution from Reserve	(4,360,900)	(4,374,950)	14,050
Funding	(3,463,400)	(3,247,450)	(215,950)
Total Change in Reserves	(6,649,300)	(6,392,400)	(256,900)
Payments on Loans	935,900	975,500	(39,600)
Total Change in Financing	935,900	975,500	(39,600)
Capital Assets			
Capital expenditures-Infrastructure	5,963,300	6,322,400	(359,100)
Capital expenditures-Equipment	1,581,000	1,040,000	541,000
Capital expenditures-Fleet	280,000	260,000	20,000
Total Capital Assets	7,824,300	7,622,400	201,900
	2,110,900	2,205,500	(94,600)
Surplus (Deficit)	-	-	-



West Nipissing Ovest

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

Council - Committee of the Whole

Resolution #

Title: Approve of temporary road closures for the WN Pride Parade

Date: February 20, 2024

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT Council grants permission for the following temporary street closures for the West Nipissing Pride Parade to be held on Saturday, June 8, 2024, starting at 1:00 PM (closure from 12:00pm - 2:00pm):

- Ethel Street between Main Street and King Street;
- King Street between Ethel Street and Queen Street;
- Queen Street between King Street and Main Street;
- Main Street between Queen Street and Ethel Street.

CARRIED

DEFEATED

DEFEATED

**CARRIED WITH
AMENDMENTS / REFERRED /
DEFERRED / DELETED**



West Nipissing Ouest

CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Council - Committee of the Whole

Résolution #

Titre: Approuver les fermetures temporaires de routes pour le défilé de la fierté Nipissing Ouest

Date: le 20 février 2024

Proposé par: _____

Appuyé par: _____

IL EST RÉSOLU QUE le conseil accorde la permission de fermer temporairement les rues suivantes pour le défilé de la fierté de Nipissing Ouest, qui aura lieu le samedi 8 juin 2024, à compter de 13 heures (fermeture de 12h00 à 14h00) :

- la rue Ethel entre les rues Main et King ;
- la rue King entre la rue Ethel et la rue Queen ;
- de la rue Queen entre la rue King et la rue Main ;
- la rue Main entre la rue Queen et la rue Ethel.

ADOPTÉ

REJETÉ

REJETÉ

**ADOPTÉ AVEC
MODIFICATIONS / REPORTÉ /
RÉFÉRÉ / RETIRÉ**



West Nipissing Ovest

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

Council - Committee of the Whole

Resolution #

Title: Adopt By-law No.: 2024-12; being a by-law to authorize the sale of land - PT 1 on PL 36R15200

Date: February 20, 2024

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the property located at Riverfront Drive, described as Part of North 1/2, Lot 5, Concession A, Part 1, Plan 36R-15200, Municipality of West Nipissing, District of Nipissing be declared surplus and that staff be directed to proceed to dispossess of the said property to Francois Gilles Rivet and April Pamela White-Rivet for the consideration of \$40,000.00 plus HST in accordance with Municipal By-Law No. 2024-12 and shall come into force and take effect on the date it is passed.

CARRIED

DEFEATED

DEFEATED

**CARRIED WITH
AMENDMENTS / REFERRED /
DEFERRED / DELETED**



West Nipissing Ouest

CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Council - Committee of the Whole

Résolution #

Titre: Adopter le règlement no 2024-12, soit un règlement autorisant la vente d'un terrain - PT 1 sur le PL 36R15200

Date: le 20 février 2024

Proposé par: _____

Appuyé par: _____

IL EST RÉSOLU QUE la propriété située sur la promenade Riverfront, décrite comme une partie de la moitié nord du lot 5, concession A, partie 1, plan 36R-15200, municipalité de Nipissing Ouest, district de Nipissing, soit déclarée excédentaire et que le personnel reçoive l'ordre de procéder à la vente de ladite propriété à Francois Gilles Rivet et April Pamela White-Rivet pour la somme de 40 000,00 \$, la TVH en sus, conformément à l'arrêté municipal no 2024-12 et qu'elle entre en vigueur à la date de son adoption.

ADOPTÉ

REJETÉ

REJETÉ

**ADOPTÉ AVEC
MODIFICATIONS / REPORTÉ /
RÉFÉRÉ / RETIRÉ**



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

BY-LAW 2024-12

**BEING A BY-LAW TO AUTHORIZE THE SALE OF LAND
BEING PART OF PIN NO. 49085-0309
PART OF NORTH 1/2, LOT 5, CON A, BEING PART 1, PLAN 36R-15200, TOWNSHIP OF SPRINGER
MUNICIPALITY OF WEST NIPISSING, DISTRICT OF NIPISSING**

WHEREAS the lands described herein are declared surplus to the municipality on the 20th day of February, 2024;

AND WHEREAS the Municipality of West Nipissing has entered into an Agreement of Purchase and sale for the disposition of the following lands:

Part of PIN No. 49085-0309
Part of North 1/2, Lot 5, Concession A
Part 1, Plan 36R-15200
Township of Springer
Municipality of West Nipissing
District of Nipissing

NOW THEREFORE the Corporation of the Municipality of West Nipissing hereby enacts as follows:

1. That the Mayor and the Clerk be authorized on behalf of the Corporation of the Municipality of West Nipissing to transfer the following lands:

Part of PIN No. 49085-0309
Part of North 1/2, Lot 5, Concession A
Part 1, Plan 36R-15200
Township of Springer
Municipality of West Nipissing
District of Nipissing

being municipally described as part of Riverfront Drive, being Part 1, Plan 36R-15200 to FRANCOIS GILLES RIVET and APRIL PAMELA WHITE-RIVET for the sum of Forty Thousand Dollars (\$40,000.00) plus Harmonized Sales Tax.

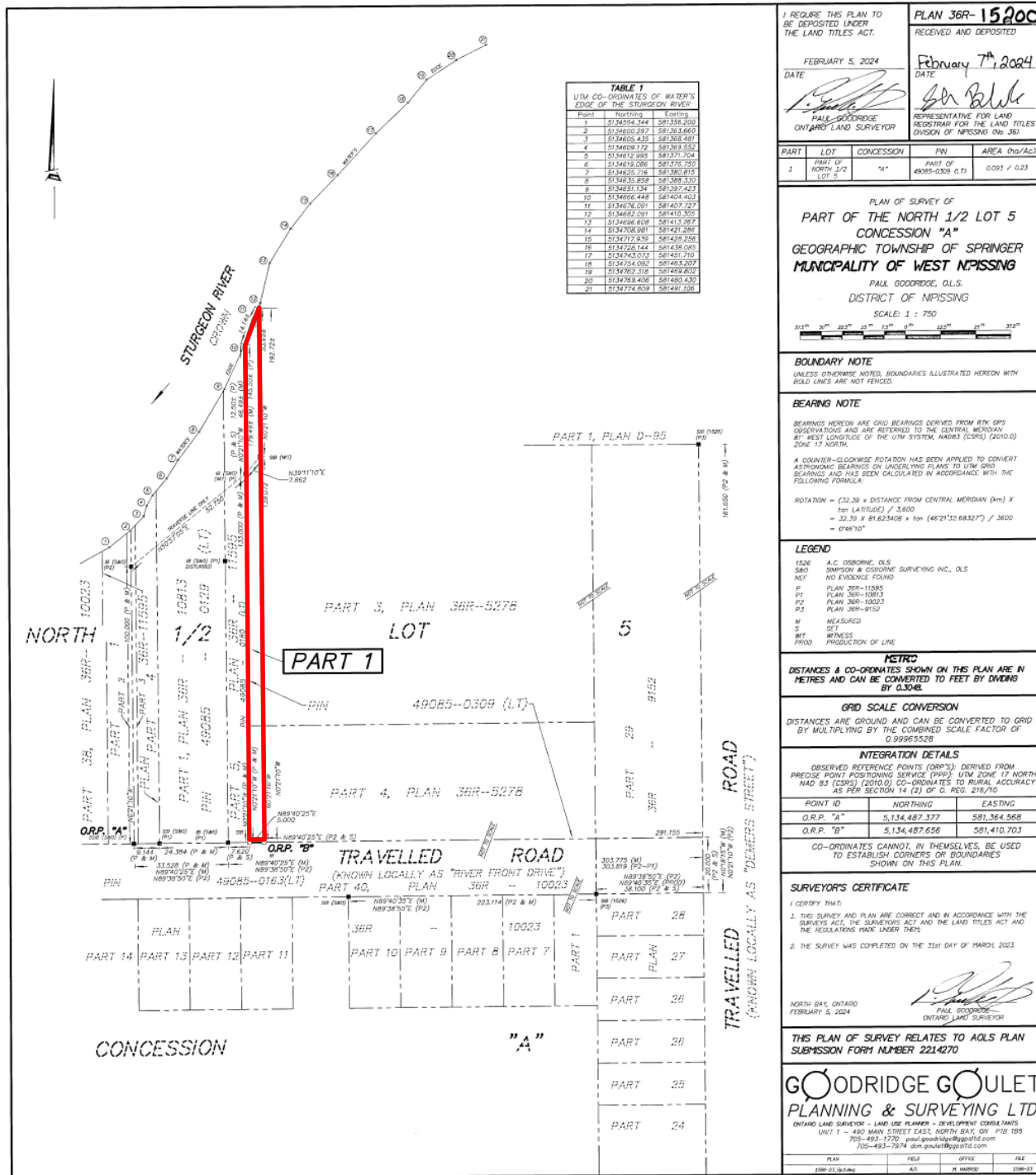
ENACTED AND PASSED THIS 20th DAY OF FEBRUARY, 2024 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

KATHLEEN THORNE ROCHON
MAYOR

MELANIE DUCHARME
CLERK

SCHEDULE "A" TO BY-LAW 2024/12

**BEING A BY-LAW TO AUTHORIZE THE SALE OF LAND
BEING PART OF PIN NO. 49085-0309
PART OF NORTH 1/2, LOT 5, CON A, BEING PART 1, PLAN 36R-15200, TOWNSHIP OF SPRINGER
MUNICIPALITY OF WEST NIPISSING, DISTRICT OF NIPISSING**



1 REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

PLAN 36R-15200
RECEIVED AND DEPOSITED

FEBRUARY 5, 2024
DATE

February 7, 2024
DATE

PAUL GOODRIDGE
ONTARIO LAND SURVEYOR

PAUL GOODRIDGE
REPRESENTATIVE FOR LAND REGISTRATION FOR THE LAND TITLES DIVISION OF NIPISSING (No. 36)

PART	LOT	CONCESSION	PIN	AREA (ha/Ac)
1	PART OF NORTH 1/2 LOT 5	"A"	49085-0309 (L7)	0.093 / 0.23

PLAN OF SURVEY OF
PART OF THE NORTH 1/2 LOT 5
CONCESSION "A"
GEOGRAPHIC TOWNSHIP OF SPRINGER
MUNICIPALITY OF WEST NIPISSING

PAUL GOODRIDGE, O.L.S.
DISTRICT OF NIPISSING

SCALE: 1 : 750

BOUNDARY NOTE
UNLESS OTHERWISE NOTED, BOUNDARIES ILLUSTRATED HEREON WITH BOLD LINES ARE NOT FENCED.

BEARING NOTE
BEARINGS HEREON ARE GRID BEARINGS DERIVED FROM RTK GPS OBSERVATIONS AND ARE REFERRED TO THE CENTRAL MERIDIAN BY WEST LONGITUDE OF THE UTM SYSTEM, NAD83 (2011.0) ZONE 17 NORTH.
A COUNTER-CLOCKWISE ROTATION HAS BEEN APPLIED TO CONVERT ASTROMETRIC BEARINGS ON UNCOLLATERAL PLANS TO UTM GRID BEARINGS AND HAS BEEN CALCULATED IN ACCORDANCE WITH THE FOLLOWING FORMULA:
ROTATION = (32.39 x DISTANCE FROM CENTRAL MERIDIAN (km) X tan (LATITUDE) / 3600
= 32.39 x 61.623408 x tan (46°15'21.6832") / 3600
= 0°46'10"

LEGEND
LS26 A.C. OSBORNE, O.L.S.
S40 SIMPSON & GOODRIDGE SURVEYING INC., O.L.S.
NEF NO EVIDENCE FOUND
P PLAN 36R-10285
P1 PLAN 36R-10281
P2 PLAN 36R-10023
P3 PLAN 36R-9152
M MEASURED
S SP
WT WITNESS
PROD PRODUCTION OF LINE

METRIC
DISTANCES & CO-ORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

GRID SCALE CONVERSION
DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99965528

INTEGRATION DETAILS
OBSERVED REFERENCE POINTS (ORP'S) DERIVED FROM PRECISE POINT POSITIONING SERVICE (PPP) UTM ZONE 17 NORTH, NAD 83 (CSRS) (2010.0) CO-ORDINATES TO RURAL ACCURACY AS PER SECTION 14 (2) OF O. REG. 216/10

POINT ID	NORTHING	EASTING
O.R.P. "A"	5,134,487.377	581,364.568
O.R.P. "B"	5,134,487.656	581,410.703

CO-ORDINATES CANNOT, IN THEMSELVES, BE USED TO ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYORS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM;
2. THE SURVEY WAS COMPLETED ON THE 31st DAY OF MARCH 2023.

NORTH BAY, ONTARIO
FEBRUARY 5, 2024

PAUL GOODRIDGE
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER 2214270

GOODRIDGE GOULET
PLANNING & SURVEYING LTD.
ONTARIO LAND SURVEYOR - LAND USE PLANNER - DEVELOPMENT CONSULTANTS
UNIT 1 - 480 MAIN STREET EAST, NORTH BAY, ON P7B 1B5
705-493-1720 paul.goodridge@goullet.com
705-493-7974 don.goulet@goullet.com

PLAN	FILE	OFFICE	FILE
2389-21.3y-Land	AS	CL. 448900	2389-21



West Nipissing Quest

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

Council - Committee of the Whole

Resolution #

Title: Adopt Resolution to support the work of the Association of Ontario Road Supervisors

Date: February 20, 2024

Moved by: _____

Seconded by: _____

WHEREAS, municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

AND WHEREAS, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS, municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

THEREFORE, IT BE RESOLVED, that the Municipality of West Nipissing supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND THAT, the Municipality of West Nipissing calls on the Province of Ontario’s Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND THAT, a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccinni, the Municipality of West Nipissing’s Member of Provincial Parliament Mr. John Vanthof and the Association of Ontario Road Supervisors.

CARRIED

DEFEATED

DEFEATED

**CARRIED WITH
AMENDMENTS / REFERRED /
DEFERRED / DELETED**



West Nipissing Ouest

CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Council - Committee of the Whole

Résolution #

Titre: Adopter une résolution pour soutenir le travail de l'Association des superviseurs de routes de l'Ontario

Date: le 20 février 2024

Proposé par: _____

Appuyé par: _____

ATTENDU QUE les services municipaux des travaux publics de toute la province de l'Ontario fournissent des services inestimables à nos collectivités en veillant à la santé et à la sécurité de tous les résidents ;
ET ATTENDU QUE, sans les employés des travaux publics municipaux de toute la province de l'Ontario qui entretiennent nos réseaux routiers, nos collectivités ne pourraient pas fonctionner, car le personnel d'urgence ne pourrait pas répondre aux appels, les autobus scolaires ne pourraient pas transporter nos enfants à l'école, les résidents ne pourraient pas se rendre au travail, à l'école ou à leurs rendez-vous, et bien d'autres fonctions de base ne pourraient pas être assurées ;
ET ATTENDU QUE les services municipaux de travaux publics ressentent déjà les effets d'une pénurie de main-d'œuvre, qui ne fera que s'aggraver au cours des trois à cinq prochaines années, ce qui entraînera une diminution des niveaux de service que les municipalités sont en mesure de fournir pour assurer la santé et la sécurité de nos résidents ;
ET ATTENDU QU'il n'existe actuellement aucun cours à l'échelle provinciale qui permette de former adéquatement les employés potentiels des travaux publics municipaux, particulièrement en ce qui a trait à l'équipement lourd municipal.
PAR CONSÉQUENT, IL EST RÉSOLU QUE la municipalité de Nipissing Ouest appuie le travail de l'Association des surveillants de voirie de l'Ontario en vue d'élaborer un cours d'opérateur d'équipement municipal pour résoudre ce problème ;
ET QUE la municipalité de Nipissing Ouest demande au ministère du Travail, de la Formation, de l'Immigration et des Métiers spécialisés de la province de l'Ontario de financer entièrement le cours d'opérateur d'équipement municipal en 2024 par l'entremise du Fonds de développement des compétences ;
ET QU'une copie de cette résolution soit envoyée au ministre du Travail, de la Formation, de l'Immigration et des Métiers spécialisés, David Piccinni, au député provincial de la municipalité de Nipissing Ouest, John Vanthof, et à l'Association of Ontario Road Supervisors.

ADOPTÉ

REJETÉ

REJETÉ

ADOPTÉ AVEC
 MODIFICATIONS / REPORTÉ /
 RÉFÉRÉ / RETIRÉ



AORS
 PROMOTING **KNOWLEDGE**. PURSUING **EXCELLENCE**

January 8, 2024

Dear Head of Council, Deputy Head of Council and Councillors,

Your local Public Works department provides invaluable services within your community. Without the dedicated public works employees that you are fortunate to have, many basic functions in your community would not be able to happen. Without maintained roads, your emergency services (police, fire, and ambulance) would not be able to respond to calls, school buses could not run to get children to school, and your residents would not be able to leave to work, school, appointments, children's extra-curriculars and any other activity important to them. Additionally, as you work with the provincial government to tackle the housing crisis, your communities require more core infrastructure to handle the growth. For the health and safety of our communities it is important we keep our Public Works department staff complement full, and well trained.

Public Works departments across the province have already begun to feel the impacts of labour shortages, and as we will begin to see many retirements across the province, the shortage will become even more exasperated. From a recent survey that AORS completed with public works departments from across Ontario, we know that 91.5% of respondents will be hiring entry level positions in the next three to five years. However, we are already seeing the start of the labour shortage. From our survey, we found that 70% of respondents already reported getting less than five applications for entry level positions when posted, and the top three challenges municipalities are currently facing is a lack of applicants, applicants that do apply not meeting the required qualifications and municipalities having to compete with private sector positions.

Over the last year, AORS has been dedicating much of our advocacy to encouraging youth to consider careers in public works through career fairs, local government presentations to students, developing printed resources for guidance counsellors and much more. AORS has also been working closely with Fanshawe College Corporate Training Solutions to develop a Municipal Operator Course that would train potential municipal equipment operators to come to your municipality with the basic knowledge they need to begin maintaining your core infrastructure. This would be the first course of its kind that would attract potential students from across the Province of Ontario. To fund this endeavor, AORS has applied for a Skills Development Fund through the Province's Ministry of Labour, Training, Immigration and Skilled Trades. We are reaching out to you for your support in our application and your advocacy to the province on why having more – and qualified – applicants to our public works departments are so imperative.

We would ask that you consider passing the following motion:

WHEREAS, municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

AND WHEREAS, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as

emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS, municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

THEREFORE IT BE RESOLVED, that (INSERT MUNICIPALITY NAME) supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND THAT, (INSERT MUNICIPALITY NAME) calls on the Province of Ontario’s Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND THAT, a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccini, (INSERT MUNICIPALITY’S NAME)’s Member of Provincial Parliament (INSERT LOCAL MPP NAME) and the Association of Ontario Road Supervisors.

We appreciate your on-going support and should you have any questions or concerns, please do not hesitate to contact AORS for all things municipal public works!

Best regards,



John Maheu
AORS Executive Director



Dennis O’Neil
AORS Member Services Coordinator



Christie Little
AORS Training and Programming Coordinator



Kelly Elliott
AORS Marketing and Communications Specialist



West Nipissing Ouest

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

Council - Committee of the Whole

Resolution #

Title: Adopt Resolution to support Reaching Home funds

Date: February 20, 2024

Moved by: _____

Seconded by: _____

WHEREAS the Municipality of West Nipissing supports the stabilization of the Federal Government's Reaching Home funding to the District of Nipissing Social Services Administration Board as the Community Entity;
AND WHEREAS funding be maintained, at minimum, at current levels for future fiscal years;
BE IT RESOLVED THAT this resolution be shared with local federal representatives.

CARRIED

DEFEATED

DEFEATED

**CARRIED WITH
AMENDMENTS / REFERRED /
DEFERRED / DELETED**



CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Council - Committee of the Whole

Résolution #

Titre: Adopter une résolution pour soutenir les fonds Reaching Home

Date: le 20 février 2024

Proposé par: _____

Appuyé par: _____

ATTENDU QUE la municipalité de Nipissing Ouest appuie la stabilisation du financement du programme Reaching Home du gouvernement fédéral au conseil d'administration des services sociaux du district de Nipissing en tant qu'entité communautaire ;

ET ATTENDU QUE le financement doit être maintenu, au minimum, aux niveaux actuels pour les exercices financiers à venir ;

IL EST RÉSOLU QUE cette résolution soit communiquée aux représentants fédéraux locaux.

ADOPTÉ

REJETÉ

REJETÉ

ADOPTÉ AVEC
MODIFICATIONS / REPORTÉ /
RÉFÉRÉ / RETIRÉ



February 7, 2024

RE: Reaching Home Funding Allocations

Hello Mayors and Councils of Nipissing District,

I am writing to the mayors and council of the 11 municipalities that form part of the District of Nipissing, to seek your support. The District of Nipissing Social Services Administration Board (DNSSAB) has seen reduced federal funding for the Reaching Home program for 2026-27 and 2027-28 in the amount of \$738,144 for each year. The Reaching Home program provides federal funding to urban, Indigenous, rural, and remote communities to help them address their local homelessness needs. This abrupt change will present significant financial challenges for the funded agencies providing homelessness services and supports with Reaching Home funds. Communities across Canada are advocating with the Federal Government to reconsider the funding cuts, and we are asking you to do the same. (See attached Board Report #HS-2024-003 for details on the funding cuts.)

The DNSSAB has also written letters to MPs Rota and Serré, also attached, asking them to advocate for reconsideration of the Reaching Home funding decreases.

We have provided a draft recommendation below should you wish to join this advocacy in support of our district's most vulnerable individuals. We ask that you bring this recommendation or one of your own design to your council and, if passed, to share that resolution with our local federal representatives.

DRAFT RECOMMENDATION

THAT (your municipality) supports the stabilization of the Federal Government's Reaching Home funding to the District of Nipissing Social Services Administration Board as the Community Entity; and,

THAT funding be maintained, at minimum, at current levels for future fiscal years; and,

THAT this resolution be shared with local federal representatives.

Thank you sincerely for your continued support,

District of Nipissing
Social Services
Administration Board



Conseil d'administration
des services sociaux
du district de Nipissing

Kindest regards,

A handwritten signature in blue ink, appearing to read 'm.k.' followed by a stylized flourish.

Mark King

Chair, District of Nipissing Social Services Administration Board

Cc: Melanie Shaye, Acting CAO, DNSSAB

Enc/ Board Report #HS-2024-003



BOARD REPORT #HS-2024-003

FOR INFORMATION *or* **FOR APPROVAL**

Date: January 31, 2024

Purpose: Reaching Home Funding Allocations

Department Head: Stacey Cyopeck, Director of Housing Services

Approver: Melanie Shaye, Acting Chief Administrative Officer

RECOMMENDATION

THAT the District of Nipissing Social Services Administration Board (DNSSAB) approve Report HS-2024-003 outlining the recommended allocation of Reaching Home Winter Unsheltered Incremental funding for the 2023-24 Fiscal year; and,

THAT the DNSSAB receive and approve the recommended investment of the Reaching Home funding allocation for 2024-2028; and,

THAT the District of Nipissing Social Services Administration Board (DNSSAB) advocate to the Federal Government for stabilization of Reaching Home funding, including that the funding in future fiscal years, at minimum, be maintained at current levels, as outlined in the report.

RELATIONSHIP TO STRATEGIC PLAN

Alignment with Strategic Plan 2022-2042: Healthy, Sustainable Communities			
<input checked="" type="checkbox"/> Maximize Impact	<input checked="" type="checkbox"/> Remove Barriers	<input checked="" type="checkbox"/> Seamless Access	<input type="checkbox"/> Learn & Grow

BACKGROUND

Reaching Home Funding began in 2019, replacing the Homelessness Partnering Strategy. North Bay/Nipissing is one of 64 Designated Communities across Canada. The funding has Directives that are tied directly to the implementation of Coordinated Access and the compilation of data using the Homeless Individuals and Families Information System (HIFIS).

The DNSSAB, as Community Entity (CE), signed an original agreement with Canada for a total of \$1,190,764 base funding over five years:

Funding	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Base RH Allocation	\$229,153	\$219,153	\$250,486	\$245,986	\$245,986	\$1,190,764

Figure 1: Original Reaching Home 2019-2024 Funding

Reaching Home funding in Nipissing has been used to fund shelter supports, overflow, and, over the last two years, Warming Centre operations during the winter months. The funding has also been instrumental in the development and implementation of several local pilot projects, including the Housing Unit Stability and Recovery pilot, Suswin Outreach supports, and the Salvation Army's Emergency Rehousing Program.

Reaching Home Community and Capacity Innovation funding has been essential in the development and implementation of Coordinated Access Nipissing.

FINANCIAL AND RISK CONSIDERATIONS

During the pandemic, incremental funding was added to the base amount and this funding had less stringent parameters for eligible expenses. In Nipissing, the incremental funding was primarily used to enhance and supplement funding for agencies continuing to offer services to households experiencing homelessness during the pandemic.

Funding Years	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Incremental	\$0	\$0	\$603,702	\$548,263	\$540,808	\$1,692,773
Base RH Allocation	\$229,153	\$219,153	\$250,486	\$245,986	\$245,986	\$1,190,764
TOTAL RH Allocation with Incremental	\$229,153	\$219,153	\$854,188	\$794,249	\$786,794	\$2,883,537

Figure 2: Reaching Home 2019-2024 with Incremental Funding

In 2022, the incremental funding was combined in an amended Agreement with the original base funding and, for 2022-23 and 2023-24, Nipissing used the enhanced base funding to fund new core services within the community, including the Warming Centre with the Gathering Place (TGP) and housing supports with the Brain Injury Association of North Bay and Area (BIANBA).

In late November of 2023, Infrastructure Canada (INFC) advised DNSSAB of the funding allocations for 2024-2028:

Funding	2024-25	2025-26	2026-27	2027-28	TOTAL
Incremental	\$492,158	\$492,158	\$0	\$0	\$984,316
Base RH Allocation	\$245,986	\$245,986	\$245,986	\$245,986	\$983,944
TOTAL	\$738,144	\$738,144	\$245,986	\$245,986	\$1,968,260

Figure 3: Reaching Home Funding 2024-28

In 2024-25 and 2025-26, overall funding for the fiscal year decreases by \$48,650 from the 2023-24 total funding. Funding for 2026-27 and 2027-28 will fall back to pre-pandemic levels. This decrease will add significant funding pressure within the system and could result in the loss of services and capacity.

On December 22, 2023, the DNSSAB received notification from INFC that winter incremental funding of \$222,599 was designated to Nipissing for priorities specific to homelessness pressures associated with unsheltered populations over the winter months. The funding may be used for eligible expenses from November 1, 2023, and must be fully expensed by April 30, 2024. Due to the short timelines for the winter incremental funding, Community Advisory Board (CAB) concurrence was not required for allocation decisions and INFC recommended that the funding be used to top up existing projects rather than create new projects. The incremental funding brings the total allocation for 2023-24 to \$1,009,393.

RECOMMENDATIONS

THAT the DNSSAB support the following recommendations from the Community Advisory Board (CAB) at the meeting held January 10, 2024:

Incremental Winter Funding 2023-24:

CAB Motion #2024-04:

- Fund temporary beds from November 2023 to April 2024 for individuals relocated as the result of an encampment intervention.
- Extend the Peer Outreach Support Team staffing and security weekday and weekend hours with True Self to April 30, 2024
- Enhance the staffing for the Warming Centre and allocate extra costs for security. With these enhancements, the expected total costs will be \$389,460.

Reaching Home Activity Area	Description	Anticipated Funding Allocation (\$)	Service Provider
Temporary Accommodations (<i>new</i>) (<i>e.g., Leasing hotel/motel spaces to temporarily expand shelter space through the winter</i>)	3 Units of temporary housing from November 2023 to April 2024 for individuals from encampment	\$40,020.00	Low Income People Involvement
Client Support Services (<i>e.g. Hiring outreach workers to support those experiencing unsheltered homelessness, purchasing cold-weather supplies, expanding service availability</i>)	Street Outreach and Security (extension of POST project to April 30 th , 2024)	\$69,067.96	True Self
	Extended Staffing and operational funding for Winter Warming Centre	\$24,835.00	The Gathering Place
	Security and other costs	\$55,286.19	DNSSAB
Administration costs associated with the delivery of the above expenditures (<i>up to a maximum 15% of the contribution for the CE</i>)	Administrative tasks for C.E. – reporting, financial accountability to INFC	\$33,389.85	DNSSAB
TOTAL		\$222,599.00	

Figure 3: Winter Incremental Funding Allocation Recommendations

2024-25 Base Funding

2024-25 Allocations to Sub-Projects:

CAB Motion #2024-05:

- At the January 2024 CAB meeting, the CAB passed Motion #2024-05 recommending that all Sub-Project Agreements currently funded through the 2023-24 base Reaching Home Funding have their Funding Agreements amended to extend current funding to March 31, 2025. The funding shortfall will be taken from the Coordinated Access project funding, which will leave a balance of \$17,857.15 to be used for Coordinated Access and a Point in Time (PiT) count that is mandatory in the Fall of 2024.

Funded Sub-Projects	Budget
CCNB Shelter Supports Rehousing	\$162,407
CCNB Supporting Youth in Transitional Housing	\$73,716
BIANBA Housing Support Program	\$110,449
CCNB Youth Housing Support Program	\$110,993
TGP Cold Weather Unsheltered Hub	\$152,000
TOTAL	\$609,565

Figure 4: 2024-25 Project Funding Allocation Recommendations

- The extension for 2024-25 will allow for service and staffing stability.
- During the 2024-25 fiscal year, a thorough service evaluation and review of all currently funded sub-projects will be conducted jointly with the CAB to plan for 2025-26.

2024-28 Funding Decreases

- The abrupt changes announced for the Reaching Home Funding for 2026-27 and 2027-28 will present significant financial challenges for the DNSSAB and the agencies providing homelessness services and supports that are funded with Reaching Home funds. Communities across Canada are advocating with the Federal Government to reconsider the funding cuts.

NEXT STEPS

- Upon approval, current agreements with Sub-Project Agencies will be amended to reflect the funding allocations for 2023-24 and 2024-25.
- Recommend that DNSSAB communicate via letter with the Member of Parliament for Nipissing District, Anthony Rota, and Member of Parliament for Nickel Belt, Marc Serré, to advocate for reconsideration of the Reaching Home funding decreases.
- Recommend that DNSSAB collaborate with other leadership organizations, including AMO, NOSDA, OMSSA and CAEH within existing advocacy campaigns.

AUTHOR: Stacey Cyopec, Director of Housing Services



February 7, 2024

Anthony Rota
 Member of Parliament for Nipissing Timiskaming
 375 Main Street West
 North Bay, Ontario
 P1B 2T9
anthony.rota@parl.gc.ca

Re: Reductions in Reaching Home Funding

Dear MP Rota:

The District of Nipissing Social Services Administration Board (DNSSAB) has been the Community Entity for the North Bay/Nipissing Community Advisory Board since signing the original Reaching Home Funding agreement with Canada in 2019. Since that time, this community has been in receipt of a total of \$3,106,136 over five years (2019-2024). This includes incremental funding of \$1,919,872 on top of base funding that was added during the pandemic (2021-2024). The additional funding has been essential to the provision of core community services including shelter supports and diversion, overflow beds and, over the last two years, Warming Centre operations during the winter months. The funding has also been instrumental in the development and implementation of several local pilot projects, including the Housing Unit Stability and Recovery pilot, Suswin Outreach supports, and the Salvation Army's Emergency Rehousing Program.

In late November of 2023, Infrastructure Canada (INFC) advised DNSSAB that the funding allocations for 2024-2028 would be decreasing by nearly \$1,000,000.00 to pre-pandemic levels with the loss of any incremental funding for 2026-2028. This decrease will add significant funding pressure within the system and could result in the loss of services and capacity.

It has become clear that the pandemic shone a bright light on the issue of homelessness – one that does not seem to have abated. The continued shortage of affordable housing, economic uncertainty and lack of access to mental health and addiction supports means that we are unlikely



to see a decline in need any time soon. Any loss of funding that, in turn, decreases services or capacity can only be expected to exacerbate the situation.

The DNSSAB respectfully requests that the District's MPs advocate for reconsideration of the cuts to Reaching Home Funding, and that the funding in future fiscal years, at minimum, be maintained at current levels.

Sincerely,

Mark King,

Chairperson

District of Nipissing Social Services Administration Board

Cc: Marc Serré, Member of Parliament for Nickel Belt

Melanie Shaye, A/CAO District of Nipissing Social Services Administration Board

Encl: Board Report HS2024-03 Reaching Home Funding Allocations



February 7, 2024

Marc Serré

Member of Parliament for Nickel Belt

206 King Street, Suite 3

Sturgeon Falls, Ontario

P2B 1R7

marc.serre@parl.gc.ca

Re: Reductions in Reaching Home Funding

Dear MP Serré:

The District of Nipissing Social Services Administration Board (DNSSAB) has been the Community Entity for the North Bay/Nipissing Community Advisory Board since signing the original Reaching Home Funding agreement with Canada in 2019. Since that time, this community has been in receipt of a total of \$3,106,136 over five years (2019-2024). This includes incremental funding of \$1,919,872 on top of base funding that was added during the pandemic (2021-2024). The additional funding has been essential to the provision of core community services including shelter supports and diversion, overflow beds and, over the last two years, Warming Centre operations during the winter months. The funding has also been instrumental in the development and implementation of several local pilot projects, including the Housing Unit Stability and Recovery pilot, Suswin Outreach supports, and the Salvation Army's Emergency Rehousing Program.

In late November of 2023, Infrastructure Canada (INFC) advised DNSSAB that the funding allocations for 2024-2028 would be decreasing by nearly \$1,000,000.00 to pre-pandemic levels with the loss of any incremental funding for 2026-2028. This decrease will add significant funding pressure within the system and could result in the loss of services and capacity.

It has become clear that the pandemic shone a bright light on the issue of homelessness – one that does not seem to have abated. The continued shortage of affordable housing, economic uncertainty and lack of access to mental health and addiction supports means that we are unlikely



to see a decline in need any time soon. Any loss of funding that, in turn, decreases services or capacity can only be expected to exacerbate the situation.

The DNSSAB respectfully requests that the District's MPs advocate for reconsideration of the cuts to Reaching Home Funding, and that the funding in future fiscal years, at minimum, be maintained at current levels.

Sincerely,

Mark King,

Chairperson

District of Nipissing Social Services Administration Board

Cc: Anthony Rota, Member of Parliament for Nipissing--Timiskaming

Melanie Shaye, A/CAO District of Nipissing Social Services Administration Board

Encl: Board Report HS2024-03 Reaching Home Funding Allocations



West Nipissing Ovest

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

Council - Committee of the Whole

Resolution #

Title: OPP Police Board Appointment

Date: February 20, 2024

Moved by: _____

Seconded by: _____

WHEREAS it has previously been determined at a Council meeting on September 5, 2023 that Campbell Anderson be appointed to the West Nipissing Police Services Board for the remainder of the 2022 to 2026 term;

WHEREAS the appointment was made prematurely;

BE IT RESOLVED THAT the appointment of Campbell Anderson be rescinded.

CARRIED

DEFEATED

DEFEATED

**CARRIED WITH
AMENDMENTS / REFERRED /
DEFERRED / DELETED**



West Nipissing Ouest

CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Council - Committee of the Whole

Résolution #

Titre: OPP Police Board Appointment

Date: le 20 février 2024

Proposé par: _____

Appuyé par: _____

ATTENDU QUE lors de la réunion du conseil du 5 septembre 2023, il a été décidé de nommer Campbell Anderson à la Commission de services policiers de Nipissing Ouest pour le reste du mandat de 2022 à 2026 ;
ATTENDU QUE la nomination a été faite prématurément ;
IL EST RÉSOLU QUE la nomination de Campbell Anderson soit annulée.

ADOPTÉ

REJETÉ

REJETÉ

**ADOPTÉ AVEC
MODIFICATIONS / REPORTÉ /
RÉFÉRÉ / RETIRÉ**



West Nipissing Ovest

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

Council - Committee of the Whole

Resolution #

Title: Hall Rental Fee Waiver Request - Franco-Nord Catholic School Board

Date: February 20, 2024

Moved by: _____

Seconded by: _____

WHEREAS Conseil scolaire catholique Franco-Nord is requesting to use the Marcel-Noel Hall and kitchen, free of charge, in order to host the annual provincial high school Improvisation tournament; L'AFOLIE on Friday, May 3, 2024;
AND WHEREAS Council supports the Conseil scolaire catholique Franco-Nord's initiative;
BE IT THEREFORE RESOLVED THAT the use of the Marcel-Noel Hall and kitchen will be at no charge to the Conseil scolaire catholique Franco-Nord to host their event; which shall be coordinated with the Community Services Department.

CARRIED

DEFEATED

DEFEATED

**CARRIED WITH
AMENDMENTS / REFERRED /
DEFERRED / DELETED**



West Nipissing Ouest

CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Council - Committee of the Whole

Résolution #

Titre: Demande d'exonération des frais de location de salle - Conseil scolaire catholique Franco-Nord

Date: le 20 février 2024

Proposé par: _____

Appuyé par: _____

ATTENDU QUE le Conseil scolaire catholique Franco-Nord demande d'utiliser la salle Marcel-Noël et la cuisine, sans frais, afin de tenir le tournoi provincial annuel d'improvisation des écoles secondaires, L'AFOLIE, le vendredi 3 mai 2024 ;

ET ATTENDU QUE le conseil appuie l'initiative du Conseil scolaire catholique Franco-Nord ;

IL EST AINSI RÉSOLU QUE l'utilisation de la salle Marcel-Noël et de la cuisine sera gratuite pour le Conseil scolaire catholique Franco-Nord pour la tenue de leur événement, qui sera coordonné avec le département des services communautaires.

ADOPTÉ

REJETÉ

REJETÉ

**ADOPTÉ AVEC
MODIFICATIONS / REPORTÉ /
RÉFÉRÉ / RETIRÉ**

MEMORANDUM

TO: Jay Barbeau, CAO

FROM: Stephan Poulin, Director of Economic Development and Community Services

DATE: February 15, 2025

RE: Facility Rental Fee Waiver Request – Conseil scolaire catholique Franco-Nord

As indicated on the fee waiver request form received, the local school board is requesting that the rental fees for the use of the Marcel Noel hall and kitchen be waived. The hall and kitchen rental fee is \$1,000.

The Facility Rental Fee Waiver Policy is included for Council's information. Under section 4.1, the policy guidelines and criteria are detailed.

Joie de vivre



www.westnipissingouest.ca



West Nipissing Ovest

West Nipissing Community and Recreation Centre
 Centre communautaire et récréatif de Nipissing Ovest
 SEND COMPLETED FORM TO: reccentertaff@westnipissing.ca
 OR 219, rue O'Hara Street, Sturgeon Falls, ON P2B 1A2
 P/T 705-753-0160 | F/TC 705-753-3950

Facility Rental Fee Waiver

By filling out this form, you are requesting the full or partial waiver of facility fees from the Municipality of West Nipissing. Organizations and groups must comply with the Municipality's facility booking process (including filling out and submitting required forms and documents).

CONTACT INFORMATION	
Organization/Group Name	Conseil scolaire catholique Franco-Nord
Main Contact (Organization Representative)	Luc Larocque
Phone Number	larocqu@franco-nord.ca 705498-2081
Email	
Address	681-C, rue Chippewa Ovest, North Bay, ON, P1B6G8
Organization/Group Type	Not-For-Profit <input checked="" type="checkbox"/> Community Organization/Group <input checked="" type="checkbox"/> Charitable Organization <input checked="" type="checkbox"/> Other <input type="checkbox"/> NFP/Charitable Number 873819494 RR 0001 Please Specify _____
Organization/Group Mandate <i>*Please provide a brief description</i>	Our mission : Engage every student in learning, reaching their potential, pursuing their dreams and building the French-speaking Catholic community.
Type of Event or Program <i>*Please provide a brief description</i>	ÉSC Franco-Cité will be hosting the annual provincial high school Improvisation tournament called L'AFOLIE (theater sports). 32 teams will be in attendance: 320 participants, 64 accompanying adults. Tournament has not been held in our region since 2006.
Requested Facility/Hall	Marcel-Noel Hall and kitchen
Requested Date(s)	Friday, May 3rd 2024
Will your community event require an admission fee for participation?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Type Requested (Full or Partial?)	Full <input checked="" type="checkbox"/> Partial <input type="checkbox"/> Not Sure <input type="checkbox"/>



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<p>Reason for Requesting Waiver of Rental Fees <i>*Please describe the financial need for the full or partial facility waiver</i></p>	<p>This tournament, that does not generate revenue, caters to our provincial youth. To attend the tournament, teams must pay lodging and transportation. We will also charge for the meal that will be offered by our local businesses. To keep their costs low, a waiver of rental fees would be greatly appreciated.</p>
<p>Has your organization/group requested full or partial fee facility waivers with the Municipality of West Nipissing this calendar year?</p>	<p>Yes <input type="checkbox"/> <i>Please Specify</i> _____ No <input checked="" type="checkbox"/></p>
<p>Budget Summary <i>*Please include all budget details including revenues and expenses</i></p> <p>Revenue examples: admission fees, fundraising activities (such as raffles, 50/50 draw or other), donations, sponsorship/partner contributions, grant/funding, etc.</p> <p>Expenses examples: contractors (such as caterer, bartender, decorator), insurance certificate, entertainment, decor, food, event staff, activity related expenses, etc.</p>	<p>Income : 59800\$ - Ministry of Education : 55000\$ - Team participation fee : 4800\$</p> <p>Expenses : 72300\$ - Officials : 12000\$ - Facilities materials (rinks): 15000\$ - IT : 13000\$ - Concerts and MCs : 7000\$ - Meals : 22800\$ - Marcel Noël Hall : 1500\$ - Prizes : 1000\$</p> <p>Deficit : 12500\$ - Sponsors will be solicited to pay off the difference.</p> <p>How this event will benefit the community at large : - All 32 teams are staying in local hotels (Comfort Inn, River Mist Inn, Paradis Motel, Lincoln Motel) - Many teams will be bussed from one venue to another using the local bus company (Alouette Bus Lines) - All hardware needs will be purchased locally (Canadian Tire, Michaud & Levesque, Home Hardware) - All meals will be purchased and contracted locally (Blue Mandolin Catering, Sonia's Patio, Mr Sub, RIV, Monique's Chipstad, Larry's, Metro, NoFrills, Extreme Pizza, Brutus, Jocko Point)</p>

We hereby request the full or partial waiver of facility rental fees for the above stated facility on the above stated date(s). We understand that the facility booking process will remain the same.

I agree to the above statement and all terms and conditions associated.

Signature Luc J. R. Larocque

Signature numérique de Luc J. R. Larocque
 Date : 2023.09.01 10:29:59 -04'00'

Date 1er septembre 2023

Section: F	Policy Number: 2017 / 148
Department: Community Services Departments	Effective Date: April 18, 2017
Subject: FACILITY RENTAL FEE WAIVER POLICY	Revision Date:

FACILITY RENTAL FEE WAIVER POLICY

1. POLICY STATEMENT

The Municipality of West Nipissing relies on fees and other charges to offset the cost of certain services. These fees and charges are a vital part of revenues and help in reducing the amount of taxation that would otherwise need to be collected to fund the services.

Conversely, the Council of the Municipality of West Nipissing recognizes and values the important work done by non-profit organizations and the contributions made to the community by individuals and local businesses. This policy supports not-for-profit organizations and community groups requesting the use of municipal facilities for community programs and special events at no or reduced cost.

2. PURPOSE

The purpose of this policy is to ensure consistency, equity and transparency in addressing requests for relief, in whole or in part, for the cost of renting municipal facilities.

3. DEFINITIONS

“Applicant”: the organization making the request and taking responsibility for use of the facilities and/or equipment.

“Facility and equipment”: municipal lands (parks/marina sports fields, amphitheatres, etc.), halls/rooms and equipment (tents, tables, chairs, etc.) available for lease or rent that are owned and operated by the Municipality.

“Fees”: fees levied with respect to the leasing/renting of facilities and related fees as set out in the Fees and Charges By-Law, as amended.

“Charitable Organization”: an organization so designated by Provincial or Federal legislation.

“Community Organization”: includes:

- a) a charitable organization
- b) a local non-profit organization, and
- c) any local community group or organization organized in such a manner that profits/revenues generated by the group or organization may not accrue to individual members of that group/organization.

“Municipal Event and Program”: event and program included in the municipal operating budget; municipal staff are primarily responsible but may work with a community based committee;

“Special Event or Festival”: events or festivals that charge an admission fee.

“Not-For-Profit Organization”: an incorporated, tax exempt organization that does not exist to make a profit and provides public benefit through the arts, culture, recreation, education and/or community-focused activities operating within the Municipality of West Nipissing.

“Youth Sports, Culture and Recreation Organizations”: local youth organizations that are comprised of 90% West Nipissing residents (ex. Minor hockey associations, figure skating clubs, youth soccer associations, etc.)

“Community Event or Program”: an event or program open free of charge to the general public for the primary purpose of supporting culture, heritage, recreation/sports and residents/groups within the community that are at greater risk on a number of social determinants of health, including social isolation. These groups include, but are not limited to: persons with disabilities, children and youth, the elderly, persons living in poverty, etc. Free activities being provided to residents to enhance the quality of life.

“Waiver of Fees”: the reduction of all or a portion of fees, that would normally be charged in accordance with the Fees and Charges By-Law, for the use of a municipal facility.

↳ *Full waiver of fees* = no cost;

↳ *Partial waiver of fees* = 50% fee reduction

4. POLICY APPLICATION

4.1 General Guidelines

Groups seeking relief on paying fees must make application to the Community Services Department; this allows the Department to assess a group’s ability to pay related fees/costs associated with using the facility prior to bringing it to council for decision if a request for full or partial reduction of fees is made.

Free Use – Full Waiver of Fees

- a) A charitable organization sponsoring a fund raising event where the proceeds are used to the benefit of the local citizens or for a broader charitable purpose which benefits others as well as the residents of West Nipissing
- b) A local non-profit /community organization which demonstrates a need for support and is providing a service/benefit to the residents of West Nipissing.
- c) Successful applicants receiving free use of a municipal facility must acknowledge the municipality’s contribution on all and marketing/promotional material.

50% Cost - Partial Reduction of Fees

- a) Community event organised by a local non-profit organization that requires an admission fee for participation and/or does not meet the criteria for free use.
 - Applications for the waiver of fees will be assessed individually based on their own merit and in compliance with this policy.
 - Organizations must comply with all municipal, provincial and federal laws and regulations and provide proof of insurance.
 - Not-for-profit organizations may only receive one full waiver of fees per calendar year.
 - The waiver of fees for an event or a program should not be regarded as a commitment by the municipality for future support.

- b) Successful applicants receiving a partial reduction of fees for the use of a municipal facility must acknowledge the municipality's contribution on all marketing/promotional material.

4.2 Eligible Applicants

Applicant must operate as a not-for-profit organization serving the Municipality of West Nipissing. Applicant must be in good financial standing with the Municipality of West Nipissing.

4.3 Ineligible Applicants

- Individuals or unincorporated community groups with the exception of youth sports groups that are governed by provincial/national organizations.
- Commercial and for-profit organizations.
- Organizations of political affiliation.
- Religious organizations.
- Organizations that did not fulfill their obligations during previous events or programs.

4.4 Exemptions

Council may exempt certain events and/or organizations from the policy and approve on-going full or partial waiver of fees for municipal facilities. Example – Community Living Gala, CANO Events, Ladies in Waiting Music Festival, Rock & Ribs Festival, Soup's On Special Olympics Fundraiser, Red Cross Blood Donors Clinics, Hospital Foundation Fundraising Events, etc. The exemption list can be reviewed annually by council and amended accordingly.

4.5 Application Process for Full or Partial Waiver of Fees

- 4.5.1 A not-for-profit organization wishing to utilize a municipal facility for a program or event will first contact the appropriate Municipal staff and/or complete a facility rental request form
- 4.5.2 Municipal staff will confirm the availability of the facility, being requested and provide the organization with a tentative booking confirmation that states all of the facility related fees for the event/program as well as the requirements for insurance coverage.
- 4.5.3 Once they receive the confirmation, if a waiver or partial waiver of fees is desired, the organization will submit a completed Waiver of Fees application form. Waiver of Fees application forms must be received at least sixty calendar days prior to the start date of their booking.
- 4.5.4 The waiver of fees application form will include (and not limited to): contact information for the applicant, brief description of the mandate of the organization; description of the event or program; confirmation checklist for the eligibility of the organization and the event and/or program; demonstration of public good and/or benefit to a vulnerable population/community group; a budget summary and description of the financial need for the waiver and the amount requested. The applicant must complete and submit the request form and also provide sufficient information demonstrating a need for free use.
- 4.5.5 All information on the application must be completed in full and signed for the application to be considered. Additional documentation may be requested to support or verify information in the application (ex. – organization's current financial statements).

- 4.5.6 Assessment of applications will be done by the appropriate Departmental Director, or their designate. Assessment will be based on the completeness of the application; the eligibility of the organization and the proposed activities as articulated in this policy; the demonstration of community/public good and/or the benefit to a vulnerable group; alignment with Municipal priorities; proof of insurance; and the organization's financial need.
- 4.5.7 Final authority to approve the waiver of fees (full or partial) will be with council.
- 4.5.8 In instances where the activity planned does not impact access to the facility by the public; it is deemed by the Director not to compromise potential revenue from other organizations; and it is not expected to result in additional costs for the Municipality; the organization may be recommended for a waiver of fees without having to go through the waiver of fees request process (i.e. free weekday event hosted by a community health agency).
- 4.5.9 Allocations for waiving of fees will be reported to Council for information on an annual basis.



West Nipissing Ouest

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

Council - Committee of the Whole

Resolution #

Title: Adopt Confirmatory By-law No. 2024-13

Date: February 20, 2024

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT By-Law No. 2024-13, being a By-law of the Municipality of West Nipissing to confirm the proceedings of Council at its Council - Committee of the Whole held on February 20, 2024 shall come into force and take effect on the date it is passed.

CARRIED

DEFEATED

DEFEATED

**CARRIED WITH
AMENDMENTS / REFERRED /
DEFERRED / DELETED**



West Nipissing Ouest

CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Council - Committee of the Whole

Résolution #

Titre: Adopter le règlement confirmatif n° 2024-13

Date: le 20 février 2024

Proposé par: _____

Appuyé par: _____

IL EST RÉSOLU QUE le règlement no. 2024-13 étant un règlement de la Municipalité de Nipissing Ouest pour confirmer les délibérations du Conseil lors de sa réunion du Conseil - Comité plénier tenue le 20 février, 2024 entrera en vigueur et prendra effet à la date de son adoption.

ADOPTÉ

REJETÉ

REJETÉ

**ADOPTÉ AVEC
MODIFICATIONS / REPORTÉ /
RÉFÉRÉ / RETIRÉ**



THE CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING
LA CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

BY-LAW 2024/13

**BEING A BY-LAW OF THE MUNICIPALITY OF WEST NIPISSING
TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS MEETING
HELD ON FEBRUARY 20, 2024**

WHEREAS the Municipality of West Nipissing deems it desirable to confirm the proceedings of Council at its meeting held on the 20th day of February 2024, and each motion, resolution and other action passed and taken by the Council at its said meeting, is except where their prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

BE IT THEREFORE RESOLVED THAT the Mayor of the Municipality and the proper officer of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor and the Clerk or Deputy Clerk is hereby authorized and directed to affix the Corporation Seal of the Municipality to all such documents.

ENACTED AND PASSED ON FEBRUARY 20th, 2024 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

KATHLEEN THORNE-ROCHON
MAYOR

MELANIE DUCHARME
CLERK



West Nipissing Ovest

CORPORATION OF THE MUNICIPALITY OF WEST NIPISSING

Council - Committee of the Whole

Resolution #

Title: Adjourn the meeting

Date: February 20, 2024

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the meeting of Council - Committee of the Whole held on February 20, 2024 be adjourned.

CARRIED

DEFEATED

DEFEATED

**CARRIED WITH
AMENDMENTS / REFERRED /
DEFERRED / DELETED**



West Nipissing Ouest

CORPORATION DE LA MUNICIPALITÉ DE NIPISSING OUEST

Council - Committee of the Whole

Résolution #

Titre: Ajourner la réunion

Date: le 20 février 2024

Proposé par: _____

Appuyé par: _____

IL EST RÉSOLU QUE la réunion du Conseil - Comité plénier tenue le 20 février, 2024 soit levée.

ADOPTÉ

REJETÉ

REJETÉ

**ADOPTÉ AVEC
MODIFICATIONS / REPORTÉ /
RÉFÉRÉ / RETIRÉ**